

Douglass PTO Minutes

January 18, 2008

3pm-5pm

- I. Welcome and Introductions (Natalie Portman-Marsh)
 - a. Principal – Monica Draper
 - b. President – Natalie Portman-Marsh
 - c. Secretary – Jen Patrick
 - d. Treasurer – Beth Ellis
 - e. Teacher Rep- Lynn Twietmeyer
 - f. Teacher Rep- Alisha Cohen
 - g. Parent- Rene Smith

- II. Approval of previous month's minutes – All in favor.

- III. Principal – Monica Draper –A SAC employee has asked to bring 'Pennies for Peace' to the SAC program. Money would benefit the Central Asia Institute, which helps build schools for the underprivileged and offers children hope for a better future. Students bring in pennies to fill up a jar. We decided it was a good idea, as long as we didn't make it a competition between grades.

- IV. Next month's meeting is Feb. 26th. We will have dinner at the school.

- V. Treasurer – Beth Ellis- Doulgass dough made \$935. Parent donation of \$100. Spirit wear profit of \$1,094. Sports swap \$215 profit. Expenses included \$25.84 for Quickbooks. \$170.06 for the teacher Appreciation Committee. \$369 for copies. Substitutes \$593. etc.
See Beth for detailed budget.

- VI. Playground/DPC-Cathy Faughnan- The committee, Monica and Mr. C had a meeting with the district. Mr. C had a lot of valuable input ie. the idea of a track. He felt it was not appropriate for Elementary school to have a full on track. Talked about the \$422,000 in an irrigation budget. Next meeting is Jan. 28th. Need to get the survey done. Looking at Feb. 11th as a date for parents to come give input. If not the 28th, Feb. 25th. There will be an addition on the school in Phase III. Agreed to give up Playground Money in budget for more immediate needs. Will use bond money for first phase and see what happens. Natalie will send an email to the Parents about the input meeting. Monica felt new people could still be added to the committee.

- VII. Auction- 40 tickets have been sold so far. Need to talk it up and get people to buy their tickets! There will be a need for more help to package the items. Need a liquor store contact to get liquor donated. Feb. 10th they will put items online for those who are unable to attend the event. Talked

about having the Kindergartner's do a piece of art, as well. Alisha will check with Jeannie and Ann about taking this on. Committee would provide the piece, would need to be decorated in school. Monica has a rocking chair she could donate to the K class. Also, there is a toy box available Cathy had donated. Discussed the idea of doing classroom baskets. Talked about the expense of the auction. Discussed all of the different opportunities throughout the school year families have to participate in. If this isn't for them, that's ok.

- VIII. Heatherwood Elementary PTO – Natalie talked with them about a group of 2 or 3 people to meet with them to talk about some of the social activities, fundraisers, etc we do here at Douglass. An opportunity to learn from each other. Natalie and Hilary and Beth Ellis agreed to meet with them for a lunch/coffee some Friday in the near future. Natalie will email the group for ideas on topics.
- IX. Discussed doing a fundraiser at Island's Burger's at 29th Street on March 11th.
- X. Discussed Lice and how we go about notifying the parent community. If we have active cases in the building and we find it, we will send out a memo. Alisha let us know that 2 of the 1st grade classes were checked today and the 3rd one will be checked tomorrow.
- XI. Discussed having teachers submit a form telling about the fundraisers they will be doing for charities throughout the year. Alisha will communicate with the team on this. She will have them submit their fundraisers by April.
- XII. Beth Ellis- discussed adding TAG hours for Jill based on Lego club proceeds. Monica felt if we made this offer to her we should emphasize that this is just until the end of the school year and then we need to reevaluate it in following school years'. Monica noted that PTO/Fundraised dollars cannot be used to pay for Teaching staff, but could be used to pay for Classified staff, which is the category Jill falls in. Monica will talk with Jill to see if she would consider an additional 5 hours and how it would work. If she says yes, she will talk to the staff about how they want those 5 hours to be used.
- XIII. Beth passed around PTO Income and Expense Reports summarizing years' past compared to current on what the PTO spends money on. We decided we would make a few updates and post it on the website for the parent community. We agreed it would be beneficial to put it out there before the auction.

XIV. Need approval of:

- a. Hearts and Arts Pin Project benefits EFAA. In favor.
- b. 2nd Grade Valentine's for Safehouse Progressive Alliance. In favor.
- c. Kindergarten Pony Express for charity. In favor.