

Douglass PTO/SIT Meeting Minutes

March 14, 2007

2:45- 5:00pm

- I. Welcome/Introductions and Sign-In
 - a. Principal – Kelley King
 - b. Vice President – Natalie Portman-Marsh
 - c. Secretary – Jen Patrick
 - d. Treasurer – Beth Ellis
 - e. DAC Rep – LeNore Kerber
 - f. DPC Rep – Cathy Faughnan
 - g. Teacher Rep – Lynn Twietmeyer
 - h. Teacher Rep – Alisha Cohen
 - i. Teacher Rep – Esther Parson
 - j. Choices and Changes Representative - Evett

Choices and Changes presentation by Evett

Bully Prevention Curriculum

Passed around handouts. See Jen Patrick if you would like to take a look.

Talked about what we would like to see happen in anti-bullying curriculum.

Will begin April 9th. 4 sessions of 45 minutes to an hour each. Kids will take away a safety plan, be able to identify the dynamics of bullying, and increase their awareness of their rights in handling a bullying situation. Evett would love feedback from the parents after the session.

- II. President – Natalie Portman-Marsh for Penny Tompkins
 - a. Jog-a-thon –Kim Payes and Penny will co-chair the Jog-a-thon this year. We are looking for volunteers to manage various elements of the process and have the Volunteer Coordinators recruiting people. The Jog-a-thon is scheduled for May 17th. Anyone who is interested in helping out should contact Penny or Beth Pulford. Our goal is to raise \$50,000-\$60,000 this year.
- III. Vice President – Natalie Portman-Marsh
 - a. Survey - only 15% have filled them out. Going to have them available at conferences for parents to fill them out there. Natalie will remind parents in Friday folder.
- IV. Treasurer -Beth Ellis
 - a. Douglass Dough – made \$5,000 Family Dance/Teacher Auction –no final numbers yet, but think we made about \$10,000. See Beth for detailed budget.

IV. Secretary - Jen Patrick

- a. PTO get together –Discussed getting together at Penny’s house for a Happy hour in May, bring the kids. All in favor! (thanks Penny for volunteering your house!)

V. Volunteer Coordinator – Beth Pulford

- a. Gift Wrap chair needed for next Fall. Beth will email parent community to find chairs for ALL of next years’ positions.
- b. Need a new PTO Vice President for next year.

VI. DPC (District Parent Council) – Cathy Faughnan

- a. DPC went over Budget. Talked about Bond Phase I projects. Douglass is not in Phase I. Do not yet know who is in Phase 2 or 3. Talked about the School Land Trust for Colorado’s Public School Children. Passed around handout. See Cathy if you would like to see it. Talked about Superintendent search. Board will appoint new Superintendent in March or April. There will be a reception for Dr. Garcia leaving in May. Cathy met with Traci Hoops about kiosk. She is getting it going again. Cathy will contact Christopher regarding basketball court and Tracy regarding kiosk.

VII. DAC – Lenore Kerber

- a. Will forward minutes to the group since she missed this month’s meeting.

VIII. Principal – Kelley King

- a. We are making a few adjustments to class sizes for next year.
- b. Budget development process 07-08 - It is on the website under PTO/SIT. Getting input from teachers on what they value most. Kelley will have feedback for April meeting.
- c. Will send home information about Class Placement for 07 – 08 the week of March 23. Letters need to be to Kelley by May 4th. We may or may not honor the request, but will take everything into consideration.
- d. Principal hiring process – interviews happening April 12, Community Forum at 6:30pm. Forum will be in the Douglass Gym.
- e. Early assessment days – August 16th & 17th will discuss initial plans and thoughts on how to set these days up. –Kids will have an opportunity to come into school in open house type of format. Children will have the opportunity to sit down with their teacher on that day. The calendar has moved the official start for school to Monday August 20th.
- f. School Improvement Update – 2-page format was emailed to PTO last week.
- g. PTO Manager – would like to explore the possibility of getting new families loaded in this spring so we can communicate with them before the Fall.
- h. Snapshot Survey - half of parents will receive by mail and half by email. It is still coming. Online survey is confidential, the paper survey is anonymous.

- i. Officer recruitment for next year. –We should start looking now.