

October 12, 2005 Douglass PTO/SIT Minutes

I. Welcomes and Introductions

Cyndy introduced Penny Tomkins, new PTO VP
Welcomed everyone.

II. Approved last meeting's minutes (were previously sent via email) Minutes Approved

III. Guest Francie Anhut Impact on Education-

Francie discussed the upcoming referendum 3A. It will be mail out ballot. Francie handed out flyers and also had yard signs for anyone interested in showing support.

Introduced an Ambassador to Impact on Education (IOE), Becky Harold.

Talked about the mini-grants that have come through IOE and that the number submitted had increased 90% this year, possibly due to the decrease in R2A funding, additionally to the new web access to the application process. Volunteers needed to read/review the mini-grants and help in the overview in determining funding. Handed out list for volunteers. Cyndy to fax list back to Francie.

IV. Spirit Merchandise- Jim Kavar, business owner and parent

Jim talked about process he has had with Douglass in the past 2 years of supplying the items. How he would be interested in supporting Douglass as a fundraising event. Discussion regarding access of a business to Douglass community and how it is necessary to open the bidding process to other businesses. Additionally, email will be sent to the board to show what "mark ups" will be to illustrate potential for fundraiser. PTO/SIT is still considering fundraising vs. just spirit wear.

2 parents (Janet Glasser and Michael Eide) have volunteered to oversee the business comparison process as well as the "spirit" program ultimately.

V. Sue Inlsee – DPC update

Last DPC meeting addressed the upcoming Refs C & D as well as 3A, as well as a Board forum with the new Board candidates. Sue explained the issues surrounding these Refs. And indicated the minutes for the meeting are on the BVSD website.

Next DPC meeting will be regarding the district nutrition. Meeting is on Oct. 26th at the BVSD Ed.Ctr.

VI. Cathy Faughnan – Play ground revitalization committee – To date \$6224 has been raised for the Mosaic wall. Dolly Dean has been instrumental in helping with the incoming donations and Thank-you's to all those who donated.

VII. Principal's Items –

a. Year End Report - Kelley reviewed highlights, scores and successful strategies.

B. School Improvement Plan. – Achievement Goal – Combined in Writing and Equity: Writing – Overall improvement and to close the gender gap between boys and girls. Data showed great improvement for boys (several parents in attendance who have boy students voiced their praise for the achievement stating how they saw the improvement first hand with their student).

Organizational Goal – Environment/ Safe School & Diversity Goal – Programs that address these items are “Read-TO –Achieve” and Safehouse program “Choices and Changes”.

Kelley asked the SIT team to review 2 questions from a District School Improvement Team Questionnaire – SIT/PTO gave input to help complete questionnaire.

Listed strengths of the SIT board and Improvements to the Board – These will be on the final document to be emailed to Board.

VIII. – DAC update - Chitra Seshan – Meeting was rescheduled until next week, not much to report. Discussed DAC role in Accountability process for school Accountability reports and how that process works.

IX. Presidents Comments

A. Approved Penny as PTO/SIT VP – Linda Nehls seconded all approved (Yeah!)

B. Patti Smith, running for the Board was going to visit, but did not come. Kelley commented on meeting Patti and feeling very confident in her qualities/goals for the board position.

C. KH Policy – 10% donation of all KH funds used from Dougalss PTO/SIT budget needs to be given to district. Board decided that a check would not go to the district until Kelley could get clarification as to how the program was to be monitored at the district level. How are the donated dollars to be accounted for both in required donations (did all schools send in required donations for funds used) and how the money was to be allocated to under funded schools.

D. Charity/ Fundraisers - A calendar of fund raising events to be put together showing event and beneficiary of event.

V. Treasures Report – Linda Nehls

-Pizza party profit was up \$300 more than budget.

- Outdoor Ed needs to come out of budget, it funds itself. – Put dollars into MISC.
- Mosaic dollars received will show up in next statement.
- Linda will meet with each chairperson for fund raising events to develop procedures for each committee on how funds will be accounted for and what the process will be to transact through PTO/SIT.

VI. Volunteer Coord. – Pam Rahn Stephanie Moore

-Still need someone to chair the Teacher Auction. See Pam or Stephanie if interested.

Penny presented an application (web based) called PTO Manager she thinks would be beneficial to PTO/SIT. It is designed to manage the functions of a PTO organization including fundraising events, financials, and guidelines for committees, tracking volunteers, etc. Penny asked for PTO/SIT to approve purchase of software at \$199. Kelley motioned to approve. All in favor.

Banners for new entry - \$20 each, all approved to have one created for the Gift Wrap Fundraiser. Penny to take on organization of future banner needs.

Motion to adjourn all approved.