

**Douglass PTO/SIT Minutes**  
**October 11, 2006**  
**6:30 PM – 9:00 PM**

- I. Welcome/Introductions and Sign-in (5)  
Principal – Kelley King  
BVSD Executive Director of Operations-Joe Sleeper  
President – Penny Tompkins  
Vice President – Natalie Portman-Marsh  
Secretary – Jen Patrick  
Treasurer – Beth Ellis  
Volunteer Coordinator – Beth Pulford  
DAC Rep – LeNore Kerber  
DPC Rep – Cathy Faughnan  
Teacher Rep – Esther Parson  
Teacher Rep – Alisha Cohen  
Parent – Suzanne Bartlett  
Parent – Peter Burke
- II. Approval of September Minutes (5) - All were in favor.
- VIII. DPC Update-Cathy Faughnan (15)
- It was announced Dr. Garcia is retiring at the end of the year. There was discussion of his replacement.
  - Discussed the 3 issues on the ballot and how they affect the schools:
- Bond issue 3A** - \$293 million goes to schools if passed. \$3,024,000 for Douglass.  
It was discussed that this money would go towards the sewer problems, fixing broken items in bathrooms, fixing temperature controls, etc. This is a 6-year bond issue. We would address 3 issues every 2 years. If passed, Douglass could get the work done in year 1 or year 6. The council urged us to vote **Yes on 3A**.
- Amendment 39** -School districts need to spend 65% of their budget on classroom expenditures. There are many things not included in this. The Council was mostly against this. The amendment takes away local control of how we spend our money.  
Urged to vote **NO on Amendment 39**.
- Referendum J** – The Council felt this was still not good. However, J does take transportation in consideration.  
Urged to vote **No on Referendum J**.
- Cathy has information and lawn signs if anyone would like some.  
Mary Roman from DPC has more of this at her house.  
It was pointed out that 70% of voters do not have kids in school so it is very important to let those people know when they go to the polls how important these issues are!  
Information will also be out on the tables by the office.  
*Please read up on this! Get to the polls and vote!*

III. Kelley King (45)

Kelley introduced Joe Sleeper, Executive Director of Operations for BVSD to comment on:

- a. School Security and Crisis Plan Review.
- b. School Improvement Plan
- c. Ballot Issues

*Joe commented on 3A/ballot issues* -They started with a facilities master plan. It is an extensive project. His staff has gone in to assess each building - roofs, sidewalks, etc. They looked at the age of each school. Douglass is 54 years old. They looked at the outdoor areas and Douglass had a big list. The School Board asked us to prioritize these things and voters were polled last Spring. If 3A doesn't pass it will go to the polls again. Joe clarified that we did have a bond in 94 and 98, that bond went to new schools, not existing schools. Now we are looking at existing schools. It was discussed that the Douglass building has a big issue with climate control. In the school budget, these items have been generalized. It was noted that the IT portion of 3A is not specific to Douglass, it is for the entire district. It does not come out of the \$3 million for Douglass. The IT program will be standard across every school in the district.

*Joe's discussion of Security* – Joe stated that our children are safe in the building. After Columbine they held a forum for all schools and developed a crisis plan that is common among all schools. What do you do when you need to get kids out? Keep kids in? They customized plans for each school with a specialist present. Every year schools are expected to practice these plans, for example fire drills, evacuation drills, and lock down drills. He is confident of the plan we have in place. Crises plans are gone through at the beginning of each year. Security is called on 8-10 times per year mostly for power outages. If there is a threat, law enforcement becomes involved. We work with 6 different law enforcement agencies. All of these agencies have a floor plan of our school. In addition, we open our schools up for SWAT training. We're talking about doing a live drill. The more we practice the drills the more kids and staff gain confidence. Like with a fire drill. We encourage schools to do this. SRO's -School Resource Officer's- are assigned to the High Schools and cover the Elementary schools. We have anonymous tip lines, and our biggest eyes are the students. It is important to create environments that are respectful. A lot of our efforts are directed at High Schools. If a weapon comes into the school building students are threatened and are quick to report it. Tips from students are saving lives. Report any issue! We need to listen! Center for Prevention of Violence- talks about 10 blueprint programs to diminish school violence. School climate is critical to those plans. That is the most important thing. All schools have campus monitors. We are convening a task force next month. Most incidents are kids that are in the building, have id's, go to the school. Now we have these events where strangers are coming in. Platt Canyon had locking doors to all hallways. They have a mechanism when bell rings doors unlock. When they ring again they lock. This person waited for passing period threw a hoodie up and disguised himself as a kid. How would you prevent that structurally? We are taking a look at that. Looking at outside intruders. A lot of resources go to academics and sometimes security is overlooked. We are taking a look at simple things we can do right now. We are taking a look at things that have gotten casual and we need to revisit. Our immediate response is to protect our kids. We want law enforcement to be the most prepared they can be. They will be meeting with each of the principals.

We are asking schools to revisit their keys and doors. Who has keys, what doors are open? We will look at administrative units and location with entrance. We are looking at kids and getting them to recognize something is not right. Each

Schools have a threat assessment protocol. Kids making a threat will not be dismissed. These will be taken seriously. Parents need to have conversations with their kids, looking out for themselves and their friends and reporting things. If it comes to you as a parent, you can report it. Please have these conversations with your children. We need cooperation on safety measures with everyone. If you can't have access to a child's classroom, please understand. Please follow procedures and sign in! Respect existing protocols. Message to students is safety for everyone and making a report if there is any kind of threat. Also, don't participate in bullying. We are learning with these new incidents and seeing how we need to adjust our protocols and look at resources.

#### Questions and Concerns?

Penny –The Principal chat last week was a discussion about a single point of entry, which we don't currently practice here. What is the recommendation?

What would be the process to implement that and timeline?

Also, there is an issue with the 2 outdoor buildings, how do we handle that?

Joe- Older students should be in the portable buildings. Portables should be locked. Concerns about getting into the building. We are looking into FABs - electronic key entry. We don't want to give keys out. If an electronic key is lost we can deactivate it. It would be with the bathroom pass. We would like to go to an FAB system for the whole school. We can program them for working only at certain times. Joe met with a locksmith today. He commented that we need to have as many doors locked as possible right now. We will need to be inconvenienced for now. It would take a \_ day to do a 'FAB' for a school. Money is not an issue. It is the time. The outside portables are the biggest priority right now. During school opening doors can be unlocked. The custodian needs to go around and lock those doors after that. There needs to be signs on doors to go around to the front.

Penny- Someone could come in the front and bypass the office without being seen. What would be the appropriate thing to do?

Joe- All staff will be wearing picture id's. All adults in the building need to have a badge. If there is no badge, ask them how can they help? Every adult needs to ask anyone without a badge to be directed to the main office!

Penny – what about parents getting a photo id at beginning of year?

Joe- There is a task force working on this.

Kelley- Could security bring badges to our site ?

Joe- Looking into a couple options. A service that could come onsite and do it. Buying a laptop and trying to knockout all of the schools, each in a couple hours. Trying to get onsite rather than have all the employees drive down to Arapahoe. A lot of picture groups have been offering this service. We want one standard badge for the district. We are going to move very quickly on this.

Cathy – Parents are a bit hesitant to talk about what was going on? How do we talk about something this difficult without scaring our children? Should teachers keep classrooms doors shut? Do teachers know what drill is appropriate for each situation?

Joe- Don't get too complicated. Tell the kids if they see a stranger ask if they need help.

Peter -Who's responding to an intruder in the building? What responsibility are we putting on our teacher's to respond to this?

Teachers roles are changing. Are we preparing them to respond to an intruder in our classroom?

Joe- Teachers need to get themselves and their kids in a safe setting. This is the priority.

Peter -In industry we have so much more security. But not in our schools. For example, we go to work and have badges and security guards, etc.

Maybe we could look at training teams. Maybe we need to look at a badge with a gps unit and panic button to alert someone to call 911. Maybe teachers could have something like that.

What's to stop us from making our school's more safe?

Joe –Nothing. Some things are resource dependent. But we do a great job of fundraising. We are very lucky in this district.

What about video cameras? There are issues with privacy, and someone has to monitor them.

You can speak publicly at the board meeting. Work with your schools PTO/SIT group first.

Kelley- Security will be talked about tomorrow morning at 7am and again on Monday at the principal's meeting.

We gave Joe a few new ideas. He feels our environment is very secure. These incidents in the last month are very scary. We live in a safe community, He assured us Douglass has a good situation and setting. We are always adjusting to the changing world. Feel free to email Joe. He's on the bvsd website. Joe.sleeper@bvsd.org.

- IV. President Comments-Penny Tompkins (30)
  - a. By-Law Requirements
    - i. Review and Signature of BOD –next meeting
  - b. Website Update
    - i. Minutes for March, April, May and June 2006 -are now posted.
    - ii. Volunteer Section- in process.
    - iii. Fundraising and Charity Events/Calendar to be updated.
    - iv. DPC Purpose and Meeting Dates to be added.
    - v. DAC Purpose and Meeting Dates to be added.
    - vi. Income and Expense Summary updated.
  - c. Directory – It has been sent to print.
  - d. Mosaic Wall -Thank you for a great dedication presentation!
  - e. Parenting Safe Children Workshop (1/31/07) Feather Burkhower has been hired to conduct this workshop. It will be available to Douglass parents for a fee.
  - f. CAP - Suzanne – Wanted to know if we had made a decision on CAP? We are in the process of putting together the survey for parents. Survey outcome will decide whether or not we schedule CAP.
  - g. Crowdaddy's Promotion (11/08/06) -20% percent of sales will go to Douglass.
  - h. Spirit Wear Sale – Penny will follow up with Jim from Spirit Wear.
- VI. Treasurer's Report-Beth Ellis (10)
  - a. Financial Statement Review -passed out statement. Made \$1,300 on pizza party. Major expenses this month were a frame for some artwork. \$1,000 for outdoor education. We made about \$800 on Douglass Dough so far. Made \$500 in interest last year. Penny and Kelley will figure out payment to BVSD. We have \$80,000 in reserves. Need to keep about \$40,000 in there.
  - b. Audit Requirement for Bond Insurance
- VII. VP Comments-Natalie Portman-Marsh (10)
  - a. Fundraising Committee / Survey –The first meeting is October 26<sup>th</sup>. The purpose is to develop a survey asking parents what level of fundraising do they want to participate in. What are they willing to give up, what would they like fundraisers look like? This will help us identify fundraising for next year

- VIII. VC Update-Hilary Wallace (20)
- a. Gift Wrap Update -Beth –There are so many mistakes on orders turned in, it is taking hours to reconcile all of it.
  - b. PTO Manager Update -It seems to be going better. Chairs need to use volunteer builder. We are having a hard time getting the trainer here to do the training. The more effective way of getting people to use it would be to call the chair person on the phone and walk them through it. We need to make sure everyone is aware why we are using this new system. It is saving us a lot of time.
  - c. Newsletter –trying to get lists of volunteers into the newsletter.
- IX. Playground Committee Update-Cathy Faughnan (5) Traci Hoops and Cathy are working with leftover tiles to make a kiosk. If kids didn't see their tiles, it will be on the kiosk. The dedication went well and the kids did some great thank you notes. A ton of playground money will come to us from 3A if it passes.
- X. DAC Update-LeNore Kerber (5) -DAC sitting down with the schools and reviewing schools reports. They are spending 20 minutes asking the schools questions. They are talking about ways to measure incremental changes. November 1<sup>st</sup> they will be doing this. They will produce reports and make recommendations. Kelley Passed out Tools of Inquiry for Equitable schools. TIES. –The teachers created these.

**Next Meeting is November 8 at 2:45 PM.**